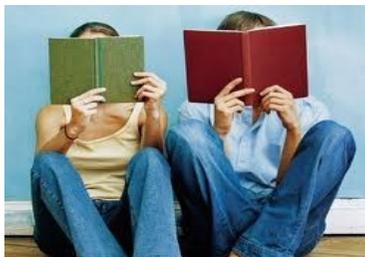


Parents' Evenings

There is a 'Meet the teacher' evening in September, held in the year 3 classrooms. The Parents' Evening in November and February are held in the school hall. You will be allocated a ten minute time slot to meet your child's class teacher. It's worth getting there early so that you can find the tray with all your child's work in it. You can look at their work before you talk with the teacher.

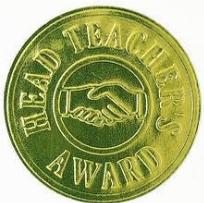


Achievements

Ashfield Celebrates children's achievements in lots of ways. Classes often have their own table points systems and merit marks, teacher award stickers and "pupil of the day" or "Star of the week" awards.

There is an Achievements Assembly every Friday where the children are nominated by staff and their peers for a Headteacher's Award, which is presented in the assembly, so that the whole school can congratulate them. Children who receive a Headteacher's Award also have their names entered into a special book, displayed in the front entrance for all our visitors to see.

Special achievements are also mentioned in the school newsletter. We also like to celebrate children's out-of-school achievements too, for example music exams or special sporting awards.



School Rules!

The School Rules are simple:

1. Be safe
2. Work hard and allow others to work
3. Be kind to each other
4. Respect property



Behaviour

At the end of each week, Ashfield Staff say "thank you" to the children for keeping our school rules with 30 minutes of reward time.

If rules are broken, children are reminded and given an orange warning card. This will be followed by a blue card if the behaviour persists. If a blue card is issued. This means 5 minutes of reward time are lost. This time can usually be redeemed and the child will be reminded how they should modify their behaviour to earn their reward time back.

The school also celebrates good behaviour with our Friday Achievements Assembly, good behaviour stickers and Headteacher Awards.



Ashfield Junior School



Inspiring Today's Child for Tomorrow

New to Year 3

Guide for Parents

By

Ashfield Parents

We've been "new" too and know that there's so much for the school to tell you and so much for you to think about!

This short guide will tell you all the things the school might forget to tell you.

Useful Contacts

Parent Governors:

Mr Gareth Jones	Child in Year 6
Mr Daniel Phillips	Child in Year 6
Mrs Michelle Ralph	Child in Year 3
Mr Tom Usher	Child in Year 3

Parent Focus Group Representatives:

Year 3

Mrs Walters and Mrs Dempster

Year 4

Mrs Hamilton and Mrs Woods

Year 5

Mrs Elsey and Mrs Barnett

Year 6

Mrs Dokelman and Mrs Kanani

Equipment

Ashfield Provides an equipment list but it's is worth

remembering.:

Trainers are an important items in the School equipment list. Children wear them for play-time as well as for PE.



Sticky-back Plastic

A necessity for covering books at the beginning of the year.



Snack & Chat

At Ashfield we have "Snack & Chat" 10 minutes before playtime. This is a dedicated speaking and listening time during which the children can eat a healthy snack to keep them going through the morning.

Juniors are not provided with fruit and vegetables by the school. Instead, you will need to provide a healthy snack separate from your child's packed lunch. This might include a piece of fruit or vegetable, an occasional cereal bar or yoghurt. As the children get older, they may need something more substantial such as a small sandwich or a wrap. Ashfield asks parents to be aware of food labelling and avoid products with sugar listed as one of the first three ingredients.



Messages for the Teacher

Now the children are older, we try to make them more independent and bring their own messages to their teacher.

If you want to draw the teacher's attention to something such as changes to arrangements for collection at the end of the day, your child having a worry or a sleepless night, just write a quick note for your child to hand to their teacher.

If you think that an important message might not get through, give the School Office a quick call or send an email, so that staff can pass on the message. Please try to avoid ringing at the busy times — first thing in the morning and between 3pm-3.30pm.

It's amazing just how quickly the children grow up and become very reliable "postmen" and message takers!

Admin email is: admin@ashfield.herts.sch.uk

School office tel number is 0208 950 2350

Beginnings and Ends of Days

The school gate opens at 8.30am, but the school starts at 8.50am. The children should enter through the top gate. We encourage you to drop them off in the waiting area and allow them to walk up the path independently, where they will be met in the playground.

At the end of the day you can:

- Come up to the playground to wait for your child. (The teachers bring the children from the classrooms up the slope leading past year 4 and up onto the playground.
- Arrange with your child where you will meet them. At first this might be the waiting area just inside the top gate, but as the children get older and more confident, many parents choose to allow their child to:

* walk up to the big tree between here and Merry Hill.

* Walk up to Merry Hill

* Walk down to the corner of School Lane

We always give this instruction to the children:

"If the person you are expecting to meet isn't where you were expecting to meet them, come straight back to school".

Please make sure your Child's class teacher is informed of any arrangement you make with your child.

If you have a child at Merry Hill, Please collect them first and then come down to Ashfield to meet your older child. The teachers stay with the children until parents arrive. If time is going by or if it's getting chilly or wet, the children will be taken to wait in the main entrance area.

Newsletters & Reminders

You won't get one every week. The Reminders usually come out on a Friday by email and Newsletters about once a term.

Don't forget we also have the Website for lots of general information about what's happening and you can also sign up for our Twitter feed for daily updates.