



Ashfield Junior School Admissions Form

Legal Surname:		Preferred Surname:	
Legal Forename:		Preferred Forename:	
Middle Name(s):			
Date of Birth:		Gender:	
Address:			
Postcode:		Main Telephone Number:	
Email address: Your email address will be used to contact you via our Schoolcomms system.			

Please complete the information below and return to the school office. See overleaf for guidance.

Please give details of all parents/carers who have parental responsibility and any other contacts you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted. These numbers are very important because if your child becomes ill during the day we need to be able to contact you or someone acting for you who are able to collect your child. Please give at least two contacts.

Please tick the consent box to show the persons named below have given their consent for their information to be shared

Priority No.	Full Name	Relationship	Home Address Phone / Mobile	Work address Phone / Mobile
1*	<i>*(must be a person with parental responsibility)</i>			
2				
3				
Previous School:			Address & Telephone Number:	

Parental Consent – Please tick to confirm your permission (see notes attached)

Photography
 Local Visits
 Physical Contact
 Internet Access

Medical Practice:		Name of Doctor:	
Address:		Telephone:	
Has an Education Health Care Plan been issued?	Yes		No

Medical Condition(s) and dietary information (including food allergies):
<input type="checkbox"/> Carries an epi-pen <input type="checkbox"/> Has an asthma inhaler <input type="checkbox"/> Wears glasses <input type="checkbox"/> Other (please specify)
Dietary need:

Ethnicity:		Religion:	
Home Language:		First Language:	
Country of Birth:		Nationality:	

Other children in the Family:					
Name:		DOB:		School:	
Name:		DOB:		School:	
Name:		DOB:		School:	

<p>Data Protection Act 1998: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DfES: For further information please see the summary available on our website.</p>	
Signature:	Date:

Guidance Notes

Parental Consent

Photography

In order to comply with the Data Protection Act 1998 in respect of personal data, we need to ask for your consent to your child being photographed (including digital and video images) where we propose to use the images for publicity purposes. This includes posting them on a website, in the school brochure, for an event in the local paper or in parts of the school to which the public have access.

Local Visits

Whilst your child is at our school he/she will be going on a variety of local visits in conjunction with their work. By ticking the box you give your child permission to take part in these visits. This covers visits where the children will be walking. All children will be supervised fully by the required number of adults.

Physical Contact

During Physical Educational lessons in particular swimming, it may be necessary for the teaching staff to initiate physical contact with your child. This may be in order to support your child so that they can perform a task safely, to demonstrate the use of a particular piece of equipment or to assist them with an exercise. Any physical contact with a child is done so in an age appropriate way under supervision and following strict guidelines from the Safeguarding Service.

Internet

Children will be accessing the Internet to assist with learning. They will not be allowed to access the Internet without permission from staff and will always be supervised by a member of staff. All children will follow the rules for responsible internet use.